

**Camp Nurse (RN)** – The Camp Nurse will be responsible for the daily health and wellness of all the campers and staff, and the use of their cell phone for all camp contact and emergencies. The Camp Nurse will be responsible for all of the camper’s medications; daily injuries; informing the staff of campers with medical conditions and present info to staff at the required Saturday meeting.

Applicants need to be a registered

**Teachers** – The teachers will be responsible for buying all their materials for their classes, submitting receipts for reimbursement (\$100 per class); creating class outlines for the week (this is important in case we need a sub); required to attend the Saturday meeting before the start of camp; attending all Monday morning meetings, required to wear their camp shirt that is provided to them (at least every Monday); and overseeing their classroom – this includes putting the garbage outside of the door at the end of each day, and returning the classroom to its original condition. There is no cell or texting use during working hours – a cell phone may be used to contact Camp Director, Nurse, 911 in emergency or as a clock. The Teacher will also be responsible to complete a Counselor evaluation form.

Hours for Teachers are the required Saturday meeting before the start of camp. A full day is 6 ½ hours 8:45am–3:15pm. The am ½ day is 8:45am–12pm and pm classes are 12pm–3:15pm. Teachers must be at their post to sign in kids 5 minutes before the start of each session, teachers can take campers out for a 15 – 20 minute break per session. Teachers must work one lunch or recess shift, which will be at the discretion of the director.

Applicants MUST BE AT LEAST 18 years old to apply.

**Counselors/Counselors In Training** – The Counselor is there to assist the teacher in whatever needs to be done and work one assigned lunch or recess duty. The counselor must watch over the campers during class and break time. A Counselor is not allowed to use their cell phone during camp. If caught they may face immediate termination. The Counselor is required to wear the staff shirt every Monday that is provided to them.

Hours for a Counselor are daily from 9am–3pm (6 hours a day) and they are required to attend the Saturday meeting before the start of camp. The Counselor is to be with their assigned teacher by 9am every morning and by 12:30 every afternoon. Counselors are done at 3pm after they have walked with the teacher and campers to the dismissal location.

Applicants should be entering 9<sup>th</sup> grade through 17 years of age.

\*The Counselor in Training position is open to those whom have not had prior work experience (or with campers)

**Extended Care Director** – The Extended Care Director is responsible for overseeing all campers in attendance and assistants; opening the room; setting up breakfast juice/snacks or afternoon juice/snacks; closing room and cleaning up room; collecting all payments made for campers and getting the money and check in sheets to the Camp Director; camper attendance; drop off campers the morning at 9am and checking in campers at the end of camp (3pm) and going off to the extended care room. The ECD is responsible to stay until all the campers have been picked up. If not they are to contact the Camp Director. The ECD is not allowed to use a cell phone unless it is an emergency or needs to contact Camp Director.

Hours for Extended Care Director are 7:15am–9am and afternoon 2:45–6:15pm

The total hours for the ECD are 5.25 daily. The ECD is required to attend the Saturday meeting before the start of camp.

Applicants should be a certified teacher or child care worker.

**Extended Care Assistants** – The ECA is there to interact with the campers in an appropriate manor. The ECA is not allowed to use a cell phone during work hours if caught can result in immediate termination.

Hours for the Extended Care Assistants are 7:30am–9am and 3pm–6:15pm for the afternoon. The total hours are 4.75 daily. The ECA's are required to attend the Saturday meeting before the start of camp.

Applicants should be entering 9<sup>th</sup> grade through 17 years of age.